

APPLICATION FORM

To apply for a Thursday, Friday and Saturday night pop-up 'residency' at St James St. please complete and submit this form. We will be in touch within 5 days to let you know if we are able to book you a place.

Business Name: _____
Personal Contact Name: _____
Mobile : _____
Email: _____
Website: _____
Cuisine Type: _____
Describe your business: _____
Please provide examples of places you have traded/currently trade: _____

Social Media (please include number of followers at time of application):

Facebook: _____
Twitter: _____
Instagram: _____

How would you promote your pop up?

Please give a sample menu of 2-3 mains (at least 1 veggie) and 2-3 small dishes, with suggested prices.

1. Main: _____
2. Main: _____
3. Main: _____

1. Small Dish: _____
2. Small Dish: _____
3. Small Dish: _____

Please list your top 5 available / preferred dates in order of preference (numbered 1 for most preferred and 5 for last choice):

September

- ☐ Thu 05/09/19 - Sat 07/09/2019
- ☐ Thu 12/09/19 - Sat 14/09/2019
- ☐ Thu 19/09/19 - Sat 21/09/2019
- ☐ Thu 26/09/19 - Sat 28/09/2019

October

- ☐ Thu 03/10/19 - Sat 05/10/2019
- ☐ Thu 10/10/19 - Sat 12/10/2019
- ☐ Thu 17/10/19 - Sat 19/10/2019
- ☐ Thu 24/10/19 - Sat 26/10/2019

November

- ☐ Thu 31/10/19 - Sat 02/11/2019
- ☐ Thu 07/11/19 - Sat 09/11/2019
- ☐ Thu 14/10/19 - Sat 16/11/2019
- ☐ Thu 21/10/19 - Sat 23/11/2019
- ☐ Thu 28/11/19 - Sat 30/11/2019

December

- ☐ Thu 05/12/19 - Sat 07/12/2019
- ☐ Thu 12/12/19 - Sat 14/12/2019
- ☐ Thu 19/12/19 - Sat 21/12/2019
- ☐ Thu 26/12/19 - Sat 28/12/2019

Please tick to confirm you have the following:

- ☐ Public Liability Insurance
- ☐ Food Hygiene Certificate
- ☐ Food Business Registration
- ☐ HAACP
- ☐ PAT Testing Certificate
- ☐ Set up to take card payments

If you are missing any of the above items, please provide an explanation as to why here:

Please provide a contact name & email details of at least 2 references detailing people you have traded with before:

Name & Email: _____

Name & Email: _____

Tick the following boxes to confirm:

- ☐ I am happy for St James St to contact my references
- ☐ I have read the information pack and agree to its contents
- ☐ I Understand the Terms & Conditions
- ☐ I understand that by filling in this form it does not guarantee me a pop-up residency

Thanks for taking the time to apply!
We aim to be back in touch with all applicants within 5 days
Lynsey and Lou